

# FAQs – Certificate in Ethical Artificial Intelligence (AI)

1. Is the Certificate in Ethical AI available free of charge to members?

The Certificate includes four professional assessments, which are not included in membership benefits. Professional assessments are online non invigilated tests. There is therefore a fee for members to purchase the Certificate.

2. How much does it cost?

Members - £60, Non-Members - £150

3. What happens if I fail one of the mandatory professional assessments?

You have two attempts to take and pass the professional assessment. If you are unsuccessful at two attempts, you will need to repurchase the individual module at £20 per module.

4. How do I repurchase a failed module?

Please ring Customer Support on +44 20 7645 0777 or email [CertAI@cisi.org](mailto:CertAI@cisi.org) stating which module you need to repurchase. Our team can assist you and process your order.

5. When will I receive my certificate upon completing the course?

Certificates for individual modules will be available immediately once you have passed the individual module test. Your overall Certificate in Ethical Artificial Intelligence will be available as soon as you have completed all the mandatory modules and additional learning.

6. If I have purchased the Certificate in Ethical Artificial Intelligence as a member, how do I know when I have completed the additional four hours CPD on top of the mandatory modules?

You can see your progress in the progress bar at the top of the platform page and in your CPD log. Your overall Certificate in Ethical AI will be available when you have completed four hours of additional CPD.

7. I am a member, what do I have to complete?

You need to complete the four mandatory PA modules and an additional four hours of AI curated CPD via the CISI Learning Platform.

8. I am a non-member, what do I have to complete?

See question 15.

9. Can I buy individual modules separately?

Modules form part of the overall certificate and you cannot buy these separately. If you have failed one of the modules this can then be repurchased for £20.

10. How long are the core Professional Assessments?

Each professional assessment counts for two hours CPD and the following PAs have a timed (40 minutes) 20 question test at the end. The pass mark for the test is 75%.

- AI – An Introduction
- Ethical AI and Professional Codes of Conduct
- Risk Management in AI
- Strategic Approaches to AI
- Tactical Development of AI (Executive Management)

11. How do I purchase the Certificate in Ethical Artificial Intelligence?

You can purchase the Certificate in Ethical Artificial Intelligence via the CISI website or by contacting customer service on +44 (0) 20 7645 0777 or [CertAI@cisi.org](mailto:CertAI@cisi.org)

<p>12. If I am purchasing a bulk order for my firm, who should I contact?</p>	<p>If you have an existing relationship manager please contact them directly, alternatively contact our team at <a href="mailto:CertAI@cisi.org">CertAI@cisi.org</a> or +44 (0) 20 7645 0777</p>
<p>13. Where can I access my overall certificate upon completing the course?</p>	<p>The overall certificate will be available in PDF format on the platform where you accessed the course modules.</p>
<p>14. Can I join as a member and gain access to the cheaper rate?</p>	<p>Yes, you can join as member and purchase the product at the cheaper rate once your membership has been approved. For more information on joining as a member please <a href="#">click here</a> or contact customer support on +44 (0) 20 7645 0777.</p>
<p>15. What do I need to do to complete the Certificate in Ethical Artificial Intelligence?</p>	<p>Members need to complete the following;</p> <ul style="list-style-type: none"> <li>• Ethical AI and Professional Codes of Conduct –</li> <li>• Risk Management in AI</li> <li>• Strategic Approaches to AI</li> <li>• Tactical Development of AI (Executive Management)</li> <li>• Additional four hours of flexible CPD in AI Learning via the CISI Learning Platform. This content will be tagged as AI Learning. Anything not tagged will not count towards your certificate.</li> </ul> <p>Non-Members need to complete the following;</p> <ul style="list-style-type: none"> <li>• AI – An Introduction</li> <li>• Ethical AI and Professional Codes of Conduct</li> <li>• Risk Management in AI</li> <li>• Strategic Approaches to AI</li> <li>• Tactical Development of AI (Executive Management)</li> <li>• 2 hours of learning from curated CISI AI content (videos/articles)</li> </ul>
<p>16. Can CPD that I have done through my firm or another Professional Body covering AI count towards the Certificate in AI?</p>	<p>No. Only the CISI Professional Assessments and CISI curated AI CPD can count towards the Certificate.</p>
<p>17. Can I do 12 hours of CISI AI CPD content without purchasing the PA bundle and still get the Certificate in AI?</p>	<p>No. The Professional Assessments are a mandatory part of the Certificate. You must complete these to achieve the Certificate in Ethical Artificial Intelligence (AI).</p>
<p>18. How long do I have to complete my Certificate in Ethical Artificial Intelligence (AI)?</p>	<p>You must complete the tests within one year of purchasing the module. After one year you will lose access to the tests.</p>
<p>19. Do I need to complete the content in a specific order?</p>	<p>No, the content can be completed in any order.</p>
<p>20. Is there a limit on the number of attempts I get to achieve the Certificate in Ethical Artificial Intelligence (AI)?</p>	<p>You have two attempts to pass each mandatory module, if you can unsuccessful you can re-order the module and attempt again. There is no limit on how many times you can re-purchase the module.</p>
<p>21. Am I eligible for a discount?</p>	<p>We do not offer concessionary discounts for this Certificate, however if you are based in a low GDP country you will be eligible for the usual discount rate.</p>